## Sophio Arsenishvili (Ph.D. invited teacher of I. Gogebshvili Telavi State University)

## 2. Group Work and Effective Communication

The course "group work and effective communication" aims to do basic knowledge and awareness in group communication theoretically as well as practically. Improve their ability to analyze the effects of behavior, both their own and other People's in work relating setting.

The main topics of the course are: strategic communication, assertiveness, negotiation, approaches to resolve disputes, group decision making, skillful discussion.

During the course students are discussing above mentioned topics, play role games, work in groups, and write essays.

## **Mandatory reading:**

- 1. Communication Skills For International Work Settings, Danida Training Center, June, 2001
- 2. Effective Communication, materials for training, Partners-Georgia